



"Not to be served but to serve"

June 16, 2023

## **RE: School Informational Updates for 2023-2024 School Year**

**Dear Esteemed Parents/Guardians,**

Greetings from Wellspring Academy,

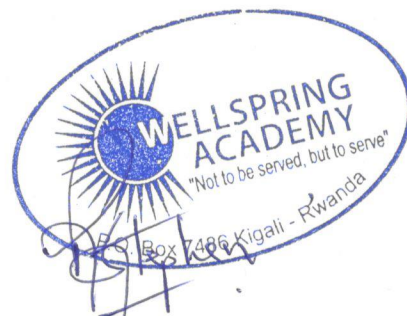
We are grateful to God for enabling us to end this school year safely. Through this medium we wish to thank you for your unending support and immense continued contribution to this journey of producing a new generation of servant leaders who will transform our nation and communities.

Wellspring Academy leadership and the school board continue to work hard to ensure that the students are given the best quality education that they deserve. This involves the annual assessment of the next year's budget and allocation of school fees. Sometimes there are unavoidable circumstances that force us to raise the fees, to ensure the school remains sustainable and able to continue providing the quality education that each child deserves.

The school year 2023-2024 is one of those years, and due to inflation, next year's school fees will be increased by 9% to cater for Cambridge International Assessment subscription and exams fees that were increased. Additionally, a small increment will be given to our teachers so that they can be able to survive the increased standards of living in the city of Kigali.

There is no way the school can meet the above mentioned costs without adding a small increment to the school fees.

The school fees structure for 2023-2024 is as follows:



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## New Fees structure for 2023-2024

### For Non Candidate Classes

Grades	Reg. (New)	Annual Fee 2023/2024	Conf. Due on July 5, 23	1st Inst. Due on Sept15, 23	2nd Inst. Due on Nov 30, 23	3rd Inst. Due on Jan 31, 24	4th Inst. Due April 15, 24
GK 1- KG3	50,000	1,297,000	190,000	300,000	250,000	320,000	237,000
G1 - G2	50,000	1,297,000	190,000	300,000	250,000	320,000	237,000
G3 - G4	50,000	1,491,000	220,000	400,000	330,000	370,000	171,000
G5	50,000	1,497,000	220,000	400,000	330,000	370,000	177,000
G7	200,000	1,847,000	280,000	500,000	410,000	460,000	197,000
G9 H	200,000	2,125,000	320,000	500,000	510,000	530,000	265,000
G9 (Sc)	200,000	2,162,000	320,000	500,000	540,000	540,000	262,000

### Candidate Classes

Grades	Reg. (New)	Tuition fees	Extra class	Annual Fee 2023/2024	Conf. Due on July 5, 23	1st Inst. Due on Sept15, 23	2nd Inst. Due on Nov 30, 23	3rd Inst. Due on Jan 31, 24	4th Inst. Due April 15, 24
G6	100,000	1,497,000	25,000	1,522,000	230,000	400,000	330,000	380,000	182,000
G8	200,000	1,847,000	30,000	1,877,000	280,000	500,000	390,000	470,000	237,000
G10 H	200,000	2,125,000	30,000	2,155,000	320,000	500,000	520,000	540,000	275,000
G10(Sc)	200,000	2,162,000	30,000	2,192,000	330,000	500,000	550,000	550,000	262,000
11&12 H	200,000	2,319,000	30,000	2,349,000	350,000	600,000	560,000	590,000	249,000
11&12 (Sc)	200,000	2,356,000	30,000	2,386,000	360,000	600,000	570,000	600,000	256,000

### Additional information:

1. This fee structure is valid for **2023/2024** Academic year.
2. All fees are non-refundable
3. All fees must be paid in either one of the following school accounts; Bank of Kigali (BK) account # is **00040-06990898-50(RWF)**. I&M Bank account # is **20152060001(RWF)**. OR MoMo PAY account: **\*182\*8\*1\*029700#**

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WELLSPRING  
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4. All fees **MUST** be paid before or on the **DUE DATE OF EACH INSTALLMENT**. The school reserves the right to turn away a child from attending the school until all fees are paid in full.
5. A new student is a student joining Kindergarten One, Senior One and any other class in Primary or Secondary Section for the first time. All students completing Grade 6 also pay registration fee to join senior one in the secondary section.
6. The last installment is payable before the end of April 30, 2024 for non-candidate classes and April 15, 2024 for candidate classes.
7. The confirmation fee is payable from June 28 – July 25, 2023 for returning students only.
8. Extra activity fees are extra charged separately and parents are informed in writing
9. Additional fees for school uniforms, workbooks and study tours will be communicated
10. **Late payment of tuition fees is penalized at 5% per day.** After 12 school days of non-payment of fees, students will not be permitted to attend school until all outstanding fees have been paid and at this time, leaving certificates, report cards, and letters of recommendation will be given out only upon full payment of all outstanding fees.
11. Returning students who have not paid their annual fees and not confirmed with the school regarding their intent to return, are not guaranteed a place for the following academic year.

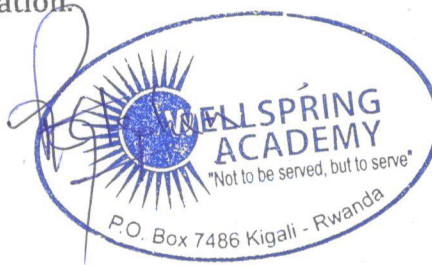
We look forward to continued collaboration.

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Wellspring Academy

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